



Formal and Informal Writing

Formal vocabulary is used when you're writing something **important**. It can sound quite **serious**.

He is making me extremely angry.

Formal writing **doesn't** use apostrophes for **shortened versions** of words, so you need to say 'He is', not 'He's'.

Informal vocabulary is **chattier** and **friendlier**.

He's driving me round the bend.

Informal writing can include **shortened versions** of words and **informal phrases**.

1 For each pair of sentences, write 'F' next to the formal version and 'I' next to the informal version.

You can't come with us.

☐

We really must hurry.

☐

You cannot accompany us.

☐

Come on, we'll be late.

☐

That is unacceptable, Mother.

☐

Pop along to reception first.

☐

That's not OK, Mum.

☐

Please report to reception.

☐

Stephen's got some new wheels.

☐

I need to find some money.

☐

Stephen has bought a new car.

☐

I need to grab some cash.

☐

2 Underline the words that makes each of these sentences informal.

Peter was chuffed when he won.

The girls nattered constantly.

He is bringing the stuff over later.

Grab that box over there.

There are plenty of cakes, ta.

This is way better than last time.

Our new defender is a corker.

I am shattered after that journey.

Blimey, be careful with that!

Stop gadding about and sit still.